



Embassy of Italy
Kuala Lumpur

Subordinate Work Visa (National Visa)

General Documents Required

1. National Visa Application Form.

2. One recent [ICAO](#)-compliant photograph.

3. Proof of residence within the consular jurisdiction:

-Proof of legal residence in Malaysia, as long-term stay visa, must have a validity of at least three (3) remaining months.

4. Valid passport, original plus one photocopy, with an expiry date at least three months beyond the expiry date of the requested visa.

5. Proof of transportation arrangements:

-Flight reservation or return airline ticket (one way).

Note: If the trip includes multiple stops, provide reservations for any intra-stop (trains, flights, car rentals).

6. Proof of accommodation:

-Reservation for accommodation covering the first period (30 days minimum).

OR

- Rental agreement.

OR

-If staying with family members, friends, or a guarantor, a private accommodation and/or guarantee declaration (download the relevant form from the forms section), along with the host's ID (valid permit of stay for non-European Union citizens) where the signature of the holder appears.

Additional mandatory documentation depending on the Applicant's status

- The Nulla Osta (entry clearance) and the "contratto di soggiorno per lavoro" (job contract) need to be sent to the Diplomatic Representation.

Note:

The “Nulla Osta” is valid **6 months** from the issuing day, therefore you should submit your request accordingly.

- Copy of the employer’s identity document or passport.
- If the employer is a legal entity: extract (company registration certificate) from the Chamber of Commerce (VISURA CAMERALE).
- If the employer is a private individual:
 - Latest income statement (CUD) or latest income tax return of the employer;
- Travel medical insurance policy, if not included in the employment contract and if the journey includes transit through the Schengen Area.

Note:

-A complete coverage table of the insurance must be provided. Insurance presented without this document will be considered incomplete.

The Embassy reserves the right to request any additional documentation deemed necessary.