



Embassy of Italy
Kuala Lumpur

Self-employment Visa (Schengen/National Visa)

General Documents Required

1. National Visa Application Form for long stay visas beyond 90 days.

OR

Schengen Visa Application Form (VSU) for short stay visas up to 90 days.

2. One recent ICAO-compliant photograph.

3. Proof of residence within the consular jurisdiction:

-Proof of legal residence in Malaysia, as long-term stay visa, must have a remaining validity of at least three (3) months beyond the last day of your trip in the Schengen Area for short stay visas up to 90 days

OR

- For long stay visas beyond 90 days three (3) months of remaining validity.

4. Valid passport, original plus one photocopy, with an expiry date at least three months beyond the expiry date of the requested visa.

5. Proof of transportation arrangements:

-Confirmed flight reservation (one way) for long stay visas beyond 90 days.

OR

- Confirmed flight reservation (round trip) for short stay visas up to 90 days.

Note: If the trip includes multiple stops, provide reservations for any intra-stop (trains, flights, car rentals).

6. Proof of accommodation:

-Reservation for accommodation covering the first period (30 days minimum) for long stay visas beyond 90 days. Reservation for accommodation covering the entire stay within the territory of the Member States (hotel, serviced apartment, holiday home, campsite, youth hostel) for short stay visas up to 90 days.

Note: If the trip includes multiple stops within the territory of Schengen Member States, provide reservations for intra-Schengen travel (trains, flights, car rentals).

OR

- Rental agreement.

OR

-If staying with family members, friends, or a guarantor, a private accommodation and/or guarantee declaration (download the relevant form from the forms section), along with the host's ID (valid permit of stay for non-European Union citizens) where the signature of the holder appears.

7. Travel medical insurance policy for Schengen visa, if not included in the employment contract and if the journey includes transit through the Schengen Area for National visa.

Note:

-A complete coverage table of the insurance must be provided. Insurance presented without this document will be considered incomplete.

Additional mandatory documentation:

Self-employed professionals and Entrepreneurs

A. Self-Employed professionals are those mentioned in the list of the Italian Ministry of Justice 'Associazione delle Professioni non Regolamentate' according to D.Lgs 206/2007 art. 26 comma 3 and according to 'Elenco Professioni Vigilate' are included in ordini, collegi e albi professionali (professional orders, professional boards and bulletin boards). For medical professions the applicant will need to provide proof of inscription in the national register.

B. Entrepreneurs are considered those business operators who intend to perform in Italy a commercial activity that is considered significant for the Italian economy.

8. Declaration by the Office authorized to issue any required certification, license and authorization, to receive notices of commencement of business activity, or by the Body which supervises professional associations. Such declarations should be issued within the previous three months;

9. Declaration of parametri di riferimento (list of specific assets to perform different commercial or professional activities) issued by the local Chamber of Commerce or by the pertinent professional order. Such amount cannot be lower than the triple of the minimum social welfare yearly income;

10. Proof of income earned during the preceding fiscal year in the country of residence, higher than the minimum level provided by the law for exemption from participation in medical and health public assistance (8.500 Euro);

11. Nulla Osta (authorization) issued within the previous 90 days by the competent Italian Questura (Police Commissary);

Partners and Chairmen of Italian Companies Partners and Chairmen

C. (listed in D.l. 850/2001) in Italian S.p.A., S.r.l. and SAPA, which must have been operating for at least three years.

12. Certification of enrolment of the firm in the Business Registry (Visura Camerale)

13. Copy of the declaration of responsibility sent by legal representative of the Italian company to the local Italian DTL (Territorial Labour Office) stating that, in virtue of the contract stipulated, the applicant will not be employed as a subordinate worker;

14. Nulla Osta (authorization) issued within the previous 90 days earlier by the competent Italian Questura (Police Commissary);

Managers or highly qualified employees, university language tutors and university professors, translators and interpreters

D. Managers or highly qualified employees of companies based in Italy or with branches in Italy, or of branch offices of foreign companies headquartered in a member country of the World Trade Organisation, or managers of main offices in Italy of Italian firms or firms of another EU member;

E. University language tutors and university professors intending to fill an academic position in Italian universities or in an educational institute;

F. translators and interpreters.

15. Certification, issued by the competent Labour Territorial Service of the Italian DTL (Territorial Labour Office) stating that, in virtue of the contract stipulated, the applicant will not be employed as a subordinate worker;

16. A contract showing a yearly income higher than the minimum level provided by the law for exemption from participation in medical and health public assistance (8.500 Euro);

17. Nulla Osta (authorization) issued by the competent Italian Questura (Police Commissary) within the previous 90 days;

Sport personnel and Athletes

18. Declaration of consent by CONI (Italian National Olympic Committee sent directly to the competent Italian Diplomatic/ Consular Representation, indicating the athlete's personal data, sport practiced, and details and address of the team/club of destination. This statement must be accompanied by the Nulla Osta (authorization) of the Italian Questura (Police Commissary), stating that the sport practiced is included in the list of activities entitled to apply for a sport-self-employment visa. The Nulla Osta should be issued within the previous 90 days;

Artists and entertainment industry personnel – well renown artists and his/her entourage or artists invited by renown Italian institutions or theatres (Schengen Visa only)

19. Job contract ensuring the self-employee's compensation is higher than the amount provided by the Italian national contracts for the same category of employees;

The Embassy reserves the right to request any additional documentation deemed necessary.